



INSTRUCTIONS AND REQUIREMENTS FOR RN OR LPN LICENSURE BY ENDORSEMENT

Compact State Information

South Carolina is a member of the Nurse Licensure Compact (NLC). The NLC allows a registered nurse or licensed practical nurse licensed in a Compact state to practice across state lines in another Compact state without having to obtain a license in the other state unless the nurse moves and declares the new compact state as his/her new primary state of residence. It is important to remember that the NLC requires nurses to adhere to the nursing practice laws and rules of the state in which he/she practices under his/her Compact license. If a nurse moves from one state to another and establishes residency, the nurse must apply for licensure in that state. In the case of electronic nursing practice (telenursing), the nurse must adhere to the practice standards of the state in which the client receives care. Please visit the National Council of State Boards of Nursing (NCSBN) Web site (www.ncsbn.org) for a list of states that have implemented the Compact.

“Primary state of residence” as defined by the Compact means the “*person’s declared fixed permanent and principal home for legal purposes; domicile.*” Proof of primary residence may include but is not limited to 1) Driver's license with a home address; 2) Voter registration card displaying a home address; 3) Federal income tax return declaring the primary state of residence. 4) Military Form # 2058- state of legal residence certificate; or 5) W2 from US Government or any bureau, division or agency thereof indicating the declared state of residence.

If your declared primary state of residence is another Compact State, you are not eligible for RN or LPN licensure in South Carolina.

- If a party state issues a temporary permit or temporary license to an endorsee, that permit or license shall confer the same rights and privileges of nursing practice as does the permanent license among party states.
- NURSUS will not track temporary licenses and the employer must verify licensure directly from the state issuing the temporary permit/ license.

Information for Applicants

A current South Carolina license, temporary license or compact multistate license is required to practice nursing in this state. Orientation is considered the practice of nursing in South Carolina. Therefore, all nurses must possess a current South Carolina license and/or temporary license or compact multistate license before beginning orientation (including classroom instruction and reading policies and procedures). It is a violation of the Nurse Practice Act to begin orientation without the proper license and can result in action by the Board. A temporary license authorizes practice in this state with privilege of title or abbreviation after name and is valid for sixty days.

If you were previously licensed by the SC Board of Nursing as an LPN or RN, do not complete this application form. Visit the Board of Nursing Website at www.llr.state.sc.us/pol/nursing for a Reactivation/Reinstatement application to reinstate your LPN or RN license.

An applicant for licensure by endorsement whose license in another state is currently restricted to prohibit the practice of nursing by any disciplinary action (i.e. suspension, revocation, or other action) shall not be considered for South Carolina license until the license from the other state of discipline is reinstated to permit the practice of nursing.

Instructions

1. Complete and submit the attached Application for Licensure by Endorsement with the correct fee. Money orders, cashier's checks or personal checks should be made payable to **LLR-Board of Nursing**. Credit cards or debit cards are not accepted. Application fees are non-refundable. Your application must include the following:

 - a. Recent 2"x2", full faced passport type photo, signed and dated.
 - b. Submit copy of vital statistics birth certificate or passport (hospital birth certificates are not accepted).
 - c. Copy of social security card, permanent resident card or a resident alien identification card assigned to a resident alien who does not have a social security number.
 - d. Copy of nursing license in another state or jurisdiction in this country or territory or dependency of the United States.
 - e. Provide evidence of continued competence- See enclosed competency requirements.
 - f. Provide proof of residence- driver's license; voter registration card or state issued identification card
 - g. Request verification from original state of licensure or territory or dependency of the United States. (Submit a Verification Form to the original state Board of licensure or Process your verification online at <https://www.nursys.com>).
 - h. Complete the criminal background check requirements.
 - i. Copy of legal documents that authorizes a change in name, if applicable.
 - Fees as follows:

Endorsement License Only	\$100.00
Endorsement License with Temporary License	\$110.00
 - Check the status of your application online at www.llr.state.sc.us/pol/nursing. Allow 10-business days for processing after receipt of your application in the Board's office. Also, allow 10-business days after receipt of the last document for a license number to be generated.
2. Submit the **Verification** form to your original state board of licensure **or** if your original state of licensure is listed on the NURSYS page, process your verification online at <https://www.nursys.com>.

 - If your original state of licensure is not listed on NURSYS, then send the verification form, included within this application, to your original state of licensure. A fee is normally charged for this service and you must contact the state nursing board for the amount required. The completed form must be submitted directly to the South Carolina Board of Nursing. Be sure to send this form to the original licensing board as soon as possible as this process may take several weeks to complete. If your nursing education is not included on your verification, then you are required to submit an official transcript sent directly from your nursing education program to the SC Board of Nursing office. The transcript must include all nursing courses applied to meet degree/diploma requirements, date degree/diploma awarded, date of graduation, registrar's signature and school's seal.
3. **Walk-in Applicants:** The SC Board of Nursing will process "walk-in" applications regarding eligibility for issue of a temporary license Monday-Friday between the hours of 9:00 A.M.-4:00 P.M. There is an additional \$25.00 service fee for all licensing services done in person rather than online.

 - All required documents (1a-1f) must be provided at the time of the walk-in in order for a temporary license to be issued.
4. **Temporary License:** Temporary licenses are not available to applicants educated outside the United States who have not passed the NCLEX/SBTPE. Documentation of continued competency is required before one can obtain a temporary or permanent license.

5. **Change of Address:** The Board should be notified of all changes in address, name and/or telephone number within fifteen (15) business days. This will facilitate mailing of pertinent correspondence pertaining to licensure.
6. **Name Used on License:** All licenses are issued in the applicant's legal name. Your legal name is your first name, middle name or maiden name, if married, and last name. The name as it appears on your birth certificate will be printed on your license, unless it has been changed legally by marriage, divorce or other legal action. If your name changes (marriage, divorce or other court order) after the application has been filed, a copy of the legal document changing your name must be submitted to this office so that the correct name appears online. Your first name cannot be dropped and your middle name used on the license unless you have legally made this change and have provided documentation (court documents).
7. **License Renewal:** South Carolina Nursing Licenses are renewed every even year. All licenses must be renewed by April 30th every even year. It is the responsibility of the licensee to renew their license. Do not wait until renewal time to notify the Board of a change in your address. Documentation of continued competency is required to renew your license. See Section 40-33-40 of the Nurse Practice Act to review the competency requirements.

Remember

- Applications completed in pencil will be returned.
- Complete the Affidavit of Eligibility.
- Cashier's check, money order or personal check made payable to LLR-Board of Nursing. Credit cards or debit cards are not accepted.
- Documents (proof of identity and age, social security cards, marriage licenses and other legal documents) are a part of your permanent file and are not returned.
- Complete the Criminal Background Check process.
- Notify the Board immediately of a name or address change.
- Sign and date your photo and tape along the top edge only onto the photo section of your application. Color or black and white photos are accepted.
- Copy of nursing license in another state or territory or dependency of the United States.
- Provide documentation of the continued competency. (Please refer to attached competency requirement).
- Request verification of your original licensure to practice. (Submit Verification Form to your original state board of licensure or process your verification online at <https://www.nursys.com>).
- Applications are maintained for one year; all fees are non-refundable.
- Any questions regarding endorsement should be directed to the SC Board of Nursing at (803) 896-4550.
- **Check the status of your application online at www.llr.state.sc.us/pol/nursing.**
- Once all requirements have been received, a license number may be generated within 10 business days. During peak times, the application review/approval process may take longer. If you were previously licensed by the SC Board of Nursing as an RN or LPN, **DO NOT** complete this application. Visit the Board of Nursing website for a Reactivation/Reinstatement Application.



South Carolina Department of Labor, Licensing and Regulation

South Carolina Board of Nursing

P.O. Box 12367 • Columbia, SC 29211

Phone: 803-896-4550 • Fax: 803-896-4515 • www.llronline.com/POL/nursing/



Visit the Board's Website at www.llr.state.sc.us/pol/nursing

Criminal Background Check (CBC)

Effective March 2, 2009, an applicant for a license to practice nursing in South Carolina shall be subject to a criminal history background check as defined in [40-33-25](#) of the Nursing Practice Act.

This process requires you to furnish a full set of fingerprints and additional information required to enable a criminal history background check to be conducted by the State Law Enforcement Division (SLED) and the Federal Bureau of Investigation (FBI). The cost of conducting a criminal history background check is \$51.50.

To schedule an appointment online with L-1 Enrollment Services (L-1), please visit <https://www.L1enrollment.com> or call 1-866-254-2366 for assistance in scheduling your CBC.

South Carolina applicants will need to show one (1) form of identification - South Carolina State Issued Photo Drivers License.

For out of state applicants who do not hold a South Carolina State Issued Photo Drivers license, you will need to submit two (2) forms of identification from the list below:

State issued photo Drivers License
Social Security Card
Passport
Birth Certificate
Marriage License

If you are a non-resident of South Carolina and reside in an area where no L-1 Enrollment Services /IBT fingerprinting centers are available, please follow the Non-Resident Card Scan Processing Procedures on the next page.

Click here or visit webpage <https://www.L1enrollment.com> to see if your state has L-1 Enrollment Services /IBT fingerprinting centers.



1650 Wabash Avenue, Suite D, Springfield, IL 62704
Telephone 217-793-2080 Facsimile 217-793-0141 www.L1id.com



Do not return fingerprint card or fingerprint processing fee to the Board.

Non-Resident Card Scan Processing Procedures

Applicants who reside outside of South Carolina may use L-1's Card Scan Processing Program. This program utilizes advanced scanning technology to convert a traditional fingerprint card (hard card) into an electronic fingerprint record. Converting a "hard card" into an electronic record enables an applicant to have their fingerprint record processed as quickly as if they had traveled to an electronic fingerprint processing location. The section below details the procedures for submitting fingerprints to the Card Scan Processing Unit.

South Carolina Licensing and Certification

- Applicants should obtain a set of fingerprints from a local law enforcement agency or other entity that provides fingerprinting services. These fingerprint cards may be either traditional ink rolled fingerprints or electronically captured and printed fingerprint cards.
- Fingerprints may be submitted on FBI applicant cards.
- FBI applicant cards are available from the state agency requiring you to be fingerprinted (i.e. Department of Education, Insurance, Labor, Licensing, and Regulation, etc.). Please contact those licensing and certifying agencies directly to obtain fingerprint cards. *Due to agency specific information, L-1 does not provide fingerprint cards to applicants.*
- Applicants need to make sure the fingerprint card is completely filled out. Required information includes: ORI number, full name, social security number, date of birth, home address, sex, height, weight, hair color, eye color, place of birth (state or country only), citizenship, and reason fingerprinted.
- The ORI number and Reason Fingerprinted that must be used for on the fingerprint card should be provided by the licensing or certifying agency. **(For South Carolina Nursing Licensure use ORI # SC920112Z)**
- Failure to completely fill out the information on the fingerprint card will result in the card being returned to the applicant, which will delay the licensing process.
- **The fully completed card, along with the appropriate fee (\$51.50) should then be mailed to the following address:**

IBT
ATTN: SC CARD SCAN
1650 WABASH AVE SUITE D
SPRINGFIELD IL 62704

Please include a daytime telephone number where the applicant can be reached if we have a question about the fingerprint card.

- Please include the full name of the applicant on each check or money order.
- ***Do not send completed certification or licensing applications to L-1;*** these documents should be returned to the state agency that will be issuing the license.
- **Do not return fingerprint card or fingerprint processing fee to the Board**
- Applicants wishing to verify that a fingerprint card has been processed may call 866-254-2366 and speak with a customer service representative.



1650 Wabash Avenue, Suite D, Springfield, IL 62704
Telephone 217-793-2080 Facsimile 217-793-0141 www.L1id.com

SOUTH CAROLINA DEPARTMENT OF LABOR, LICENSING AND REGULATION

For Office Use Only

License No: _____

Beg: _____

Exp: _____

Board of Nursing

110 Centerview Drive
Post Office Box 12367
Columbia, SC 29211
(803) 896-4550

For Office Use Only

Date: _____

Check No. _____

Amount: _____

APPLICATION FOR RN OR LPN LICENSURE BY ENDORSEMENT

South Carolina is a member of the Nurse Licensure Compact. You are not eligible for licensure in South Carolina if your primary state of residence is another Compact State. Please visit www.ncsbn.org for more information or for a current list of Compact States. Personal information provided in this application may be subject to public scrutiny or release under the SC Freedom of Information Act or other provisions of federal and state law. Please print and complete the application in ink and return to the Board of Nursing with the **correct fee of \$100.00 for Endorsement License only and \$110.00 for Endorsement License with temporary license.** Answer all questions. The application is valid for one year. An applicant who has not obtained licensure within one year must complete a new license application. **Application fees are subject to change and are non-refundable.** The South Carolina Code of Laws requires that every individual who applies for an occupational or professional license provide a social security or alien identification number for use in the establishment, enforcement and collection of child support obligations and for reporting to certain databanks established by law. Failure to provide your social security number for these mandatory purposes will result in the denial of your licensure application. Social security numbers may also be disclosed to other governmental regulatory agencies and for identification purposes to testing providers and organizations involved in professional regulation. Your social security number will not be released for any other purpose not provided for by law.

Applying for: ☐ **Registered Nurse License** ☐ **Licensed Practical Nurse License** (Please check one)

Do you wish to apply for a sixty day temporary license (§40-33-36(D)(1)(a) to practice nursing in South Carolina while your application is being processed? ☐ Yes ☐ No ☐ If yes, date you wish your license to start _____

Name and Address of SC Employer: _____

If not currently employed, please write "**Seeking Employment**" in the space above. If you are enrolled in a board approved refresher program, please write "**GTC Refresher or SDSU Refresher**" in the space above. Be advised that you cannot work as a nurse in South Carolina after the license has expired. Please call the Board's office if you have not received a full license within 2 weeks of the expiration date of your temporary license.

Social Security Number: _____ - _____ - _____

Full Legal Name: _____

First Middle Maiden (if married) Last

Mailing Address: _____

Street/PO Box City State Zip

Home Address: _____

Street (physical address required) City State Zip

County: _____ Email Address: _____

Telephone #: _____ Date of Birth: _____ Place of Birth: _____

Race: (for statistical purposes only) ☐ American Indian ☐ African American ☐ Caucasian ☐ Hispanic ☐ Oriental/Asian ☐ Other

Marital Status: ☐ Single ☐ Married ☐ Widowed ☐ Divorced

Gender: ☐ Female ☐ Male

Declaration of Primary State of Residence: (where I hold a driver's license, pay taxes or vote)

I declare my primary state of residence is _____ I plan to primarily practice in the state of _____

I am in the military or federal government. I am currently licensed in _____ (state) and I do not intend to work outside of military or federal government.

***If you answer "yes" to any of the questions below, 1-10, you must attach a full written explanation pertaining to that particular question.**

1. Have you ever had any application for any professional license, certification, or registration refused or denied by any licensing authority? ☐ Yes ☐ No

2. Have you ever been refused or denied the privilege of taking an examination required for any professional license? ☐ Yes ☐ No
By any person, hospital, or nursing board in any jurisdiction?

3. Have you ever been the subject of disciplinary action with regard to a license, been revoked or sanctioned by any licensing authority, association, licensed facility, or staff of such facility? ☐ Yes ☐ No

4. Have your privileges ever been restricted or terminated by any association, licensed facility, or staff of such facility; Or have you ever voluntarily or involuntarily resigned or withdrawn from such association or facility to avoid imposition of such measures? ☐ Yes ☐ No
5. To your knowledge have any unresolved or pending complaints ever been filed against you with any federal or state agency, professional association, licensed hospital or clinic, or staff of such hospital or clinic? ☐ Yes ☐ No
6. Have you ever been arrested, charged or convicted (including a nolo contendere plea or guilty plea) in any state or federal court (other than minor traffic violations) whether or not sentence was imposed or suspended? **If yes, attach a certified copy of the court records regarding your conviction, the nature of the offense, date of discharge, if applicable, as well as a statement from the probation or parole officer sent directly to the Board from the above-mentioned authorities.** ☐ Yes ☐ No
7. Currently are you being treated or within the last five years, have you been treated for drug or alcohol addiction that might interfere with your ability to competently and safely perform the essential functions of practice? ☐ Yes ☐ No
8. Currently or within the last five years, have you been treated for any physical, mental or emotional condition that might interfere with your ability to competently and safely perform the essential functions of practice? ☐ Yes ☐ No
9. Currently or within the last five years, have you developed any disease or conditions, physical, mental, or emotional that might interfere with your ability to competently and safely perform the essential functions of practice? ☐ Yes ☐ No
10. Have you ever voluntarily surrendered a nursing license? ☐ Yes ☐ No
11. Have you ever applied for licensure in South Carolina? ☐ Yes ☐ No
If yes, date ____/____/____ (MM/DD/YYYY)
12. Have you ever been licensed in South Carolina? ☐ Yes ☐ No
If yes, SC License # _____
13. Have you ever been known by any other name or surname? ☐ Yes ☐ No
If yes, list names _____
14. Nursing education program from which you graduated: _____
School (Name/City/State) _____ Date of graduation _____
15. Type of Basic Nursing Program: Diploma _____ Associate Degree _____ Baccalaureate Degree _____
16. Current Educational Degree _____ List state in which licensed by examination _____
17. Date examination first taken _____ Date exam passed _____ Number of times exam taken _____
18. Type of exam taken: State Board Test Pool _____ NCLEX _____ Board Constructed _____
19. List all states where you are licensed or ever been licensed to practice: _____

AFFIDAVIT

I, _____ (print name), am the person described and identified, of good moral character, and the person named in all documents presented in support of this application. I have carefully read the questions in the foregoing application and have answered them completely, without reservations of any kind, and I declare that all statements made by me herein are true and correct. Should I furnish any false or incomplete information in this application, I hereby agree that such act shall constitute the cause for denial or revocation of my license to practice nursing in South Carolina.

Signature of Applicant (Do not print) _____ Date _____

Subscribed and sworn to before me this _____ day of _____, 20_____.

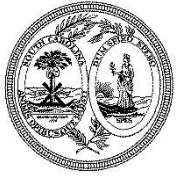
Signature of Notary Public _____

My Commission Expires: _____

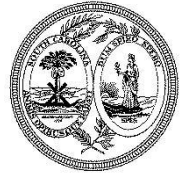
Attach recent
passport photo here
"2 x 2"
No copies
Sign and date photo
Do not staple

DID YOU REMEMBER TO:

- ☐ Complete and answer all questions. Sign, date and have your application notarized.
- ☐ Complete the Affidavit of Eligibility.
- ☐ Complete the Criminal Background Check process.
- ☐ Enclose a clear and readable copy of your proof of identity and age (birth certificate or valid passport).
- ☐ Enclose a copy of your Social Security Card or permanent resident card.
- ☐ Enclose a copy of your nursing license in another state or territory or dependency of the United States.
- ☐ Sign and date your photo and tape photo in box along top edge only onto your application. Black & white photo are acceptable.
- ☐ Enclose fee of \$110.00 (60-days temporary and full license) or \$100.00 (full license only). Money order, cashier's check or personal check made payable to LLR-Board of Nursing. No credit cards or debit cards accepted.
- ☐ Enclose documentation of continued competency dated within the preceding two years of the date of your application.
- ☐ Verification of original state licensing- Mail the verification form to your original state of licensure or register with NURSIS if your original state of licensure reports licensure information to NURSIS.
- ☐ Provide proof of residency (copy of driver's license or voter registration card).
- ☐ Check the status of your application online at www.llr.state.sc.us/pol/nursing. Once all requirements have been received, a license number may be generated within 10 business days. During peak times, the application review/approval process may take longer.



STATE OF SOUTH CAROLINA
DEPARTMENT OF LABOR, LICENSING AND REGULATION
**VERIFICATION OF LAWFUL PRESENCE IN THE UNITED STATES
AFFIDAVIT OF ELIGIBILITY**



Pursuant to Section 8-29-10, *et seq.* of the South Carolina Code of Laws (1976, as amended), the Department of Labor, Licensing and Regulation must verify that any person who applies for a South Carolina license is lawfully present in the United States. Complete and sign this affidavit of eligibility. The information provided is subject to verification.

Section A: LAWFUL PRESENCE in the United States.

The undersigned _____, of _____
(Print clearly First, Middle, and Last name) (Home Address, City, State, and Zip Code)

being first duly sworn deposes and states as follows:

Check only one box:

1. ☐ I am a United States citizen; or
2. ☐ I am a Legal Permanent Resident of the United States eighteen years of age or older; or
3. ☐ I am a Qualified Alien or non-immigrant under the Federal Immigration and Nationality Act, Public Law 82-414, eighteen years of age or older, and lawfully present in the United States.
4. ☐ Other: _____ Please submit any documentation that supports this status.

Date of Birth: _____

Alien Number: _____

I-94 Number: _____

(If you checked number 2, 3, or 4 you must attach a copy of your immigration documents. See Instruction sheet for a list of accepted immigration documents.)

Section B: ATTESTATION.

I understand that in accordance with section 8-29-10 of the South Carolina Code of Laws, a person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall, in addition to other sanctions imposed by this State or the United States, be guilty of a felony, and upon conviction must be fined and/or imprisoned for not more than 5 years (or both).

I understand that the representations made in this Affidavit shall apply through any license(s) or renewals issued, and that I shall have an affirmative duty to immediately advise the Department of Labor, Licensing and Regulation of any change of my immigration or citizenship status.

I swear and attest the information contained herein is true and correct to the best of my knowledge. I understand that under South Carolina law, providing false information is grounds for denial, suspension, or revocation of a license, certificate, registration or permit.

Signature of Affiant

SWORN to before me this ____ day of _____

Notary Public for _____

My Commission Expires: _____

INSTRUCTION SHEET FOR COMPLETING AFFIDAVIT OF ELIGIBILITY

CHECK box 1:

If you are a United States Citizen by birth or naturalization

CHECK box 2:

If you are a Legal Permanent Resident and you are not a U.S. Citizen, but are residing in the U.S. under legally recognized and lawfully recorded permanent residence as an immigrant.

PROVIDE A COPY OF ALL IMMIGRATION DOCUMENTS.

CHECK box 3:

If you are a Qualified Alien. You are a Qualified Alien if you are:

An alien who is lawfully admitted for residence under the INA.

An alien who is granted asylum under Section 208 of the INA.

A refugee who is admitted to the United States under Section 207 of the INA.

An alien who is paroled into the United States under Section 212(d)(5) of the INA for a period of at least 1 year.

An alien whose deportation is being withheld under Section 243(h) of the INA (as in effect prior to April 1, 1997) or whose removal has been withheld under Section 241(b)(3).

An alien who is granted conditional entry pursuant to Section 203(a)(7) of the INA as in effect prior to April 1, 1980.

An alien who is a Cuban/Haitian Entrant as defined by Section 501(e) of the Refugee Education Assistance Act of 1980.

An alien who has been battered or subjected to extreme cruelty, or whose child or parent has been battered or subject to extreme cruelty.

PROVIDE A COPY OF ALL IMMIGRATION DOCUMENTS.

ACCEPTED IMMIGRATION DOCUMENTS:

Unexpired Reentry Permit (I-327)

Permanent Resident Card or Alien Registration Receipt Card With Photograph (I-551)

Unexpired Refugee Travel Document (I-571)

Unexpired Employment Authorization Card Which Contains a Photograph (I-688)

Machine Readable Immigrant Visa (with Temporary I-551 Language)

Temporary I-551 Stamp (on passport or I-94)

I-94 (Arrival/Departure Record) in Unexpired Foreign Passport

I-20 (Certificate of Eligibility for Nonimmigrant, F-1, Student Status)

DS2019 (Certificate of Eligibility for Exchange Visitor, J-1, Status)

Competency Requirement

According to the Nurse Practice Act, Chapter 33, Section 40-33-40:

Demonstration of competency for renewal of an active license biennially requires documented evidence of at least ONE of the following requirements during the licensure period:

1. completion of thirty contact hours from a continuing education provider recognized by the board; **OR**
2. maintenance of certification or re-certification by a national certifying body recognized by the board; **OR**
3. completion of an academic program of study in nursing or a related field recognized by the board; **OR**
4. verification of competency and the number of hours practiced as evidenced by employer certification on a form approved by the Board.

Reinstatement from lapsed or inactive status of five years or less requires documented evidence of at least one of the following within the preceding two years:

1. completion of thirty contact hours from a continuing education provider recognized by the board and successful completion of a course in legal aspects approved by the board; **OR**
2. maintenance of certification or re-certification by a national certifying body recognized by the board; **OR**
3. completion of an academic program of study in nursing or a related field recognized by the board; **OR**
4. verification of competency and the number of hours practiced in another jurisdiction where authorized to practice, as evidenced by employer certification on a form approved by the board; **OR**
5. successful completion of a refresher course approved by the board.

Reinstatement from lapsed or inactive status of more than five years requires documented evidence of at least one of the following within the preceding two years:

1. successful completion of a refresher course approved by the board, **OR**;
2. successful completion of the NCLEX appropriate to the area of licensure.

Demonstration of competency for reinstatement from lapsed or inactive status or licensure of a person who holds a current authorization to practice in another state or jurisdiction in this country or territory or dependency of the United States requires documented evidence of a least one of the requirements in subsection (B) during the preceding two years.

Failure to comply with applicable continued competency requirements results in nonrenewal or denial of the application.

A licensee shall maintain all documented evidence of compliance for at least four years. This documented evidence must be presented by the licensee within five business days of request by a representative of the department acting in its discretion or in accordance with a random audit of a sample of licensees. Failure to provide satisfactory documented evidence of compliance within the prescribed time results in the immediate temporary suspension or cancellation of the license pending compliance with all requirements for licensure and until order of the board.



EMPLOYER CERTIFICATION

Verification of Competency and Nursing Practice Hours Worked

'Competence' means the ability of a licensed nurse to perform safely, skillfully, and proficiently the functions within the role of the licensee. The role encompasses the possession and interrelation of essential knowledge, judgment, attitudes, values, skills, and abilities, which are varied and range in complexity. Competence is a dynamic concept, changing as the licensed nurse achieves a higher stage of development, responsibility, and accountability within the role. [Nurse Practice Act §40-33-20 (22)]-

I hereby authorize the release of this information to the South Carolina Board of Nursing. Please note, the below information must have been within the preceding two years.

Licensee/Employee Signature

Date

Nurse Licensee Name & Title (please print)

_____ has worked _____ hours
Nursing Practice Hours

during the period of _____ through _____ and has
performed his/her duties competently.

Employer / Representative Signature

Employer Contact Information

Date

Printed Employer / Representative Name

Title

Name of Company

Direct Telephone Number

E-Mail Address

- ☐ Initial Licensure

☐ Reinstatement/Reactivation

☐ Renewal

Select the option that fits your intended
use for this form.

Nursys Verification

1. If your original state of licensure is not one of the states listed below, **DO NOT** attempt to verify your license at <https://www.nursys.com>. Instead, follow the verification instructions on the South Carolina Board of Nursing verification form.

Alaska
Arkansas
American Samoa
Arizona
Colorado
District of Columbia
Delaware
Florida
Guam
Iowa
Idaho
Indiana
Kentucky
Louisiana-RN
Massachusetts

Maryland
Maine
Michigan
Minnesota
Missouri
Northern Mariana Islands
Mississippi
Montana
North Carolina
Nebraska
New Hampshire
New Jersey
New Mexico
Nevada
New York

Ohio
Oregon
Rhode Island
South Dakota
Tennessee
Texas
Utah
Virginia
Virgin Islands
Vermont
Washington
Wisconsin
West Virginia-PN
Wyoming

NURSYS Secure Online Verification Process: <https://www.nursys.com>

South Carolina Board of Nursing Verification Form

Use this form ONLY if your original state of licensure is NOT listed on the preceding page (Nursys form).
Most states charge a fee to complete this form. Check with your original state board of nursing before mailing.

PART I: To be completed by the applicant and forwarded to the original state of licensure.

Name _____
First _____ Middle _____ Maiden _____ Last _____

Previous Names(s) _____

Current Street Address _____ City _____ State _____ Zip _____

Date of Birth _____ Social Security # _____
(mm/dd/yyyy)

Nursing Education Program _____ Degree Granted _____

Name as on original license _____
First _____ Middle _____ Maiden _____ Last _____

City of Program _____ State _____ Date of Completion _____

Original State of Licensure _____ Issue Date of Original License _____ Original License Number _____

Type of License RN _____ ☐ LP/VN _____ Current State of Licensure _____ Issue Date of Current License _____

Current License Number _____ Type of License RN _____ LP/VN _____

LIST ALL OTHER STATES OF LICENSURE

State: _____ License Number: _____ Date Issued: _____

State: _____ License Number: _____ Date Issued: _____

State: _____ License Number: _____ Date Issued: _____

I hereby authorize all identified Boards of Nursing to release my licensure data to the South Carolina Board of Nursing.

Signature _____ Date _____

PART II: To be completed by the original state of licensure and forwarded to: **South Carolina Board of Nursing, P. O. Box 12367, Columbia, SC 29211**

This is to certify that _____ was issued license number _____ Date Issued _____
(Applicant Name)

to practice registered nursing _____ practical nursing _____

Licensed by: Examination _____ Endorsement _____ Waiver/Equivalency _____

Current Licensure Status: Active _____ Inactive _____ Lapsed _____ Expiration Date: _____

Has this license ever been encumbered (denied, revoked, suspended, limited, placed on probation)? ☐ Yes ☐ No ☐

Disciplinary Action Pending? ☐ Yes ☐ No ☐ Explain yes responses and/or attach a certified copy of the action.

Nursing Education Program Completed _____ Approved by State? ☐ Yes ☐ No ☐

Location (city/state) _____ Graduation Date _____

Type of Nursing Program DIP _____ ADN _____ BSN _____ LPN _____ Other _____

STATE BOARD TEST POOL EXAMINATION _____ RN _____ LP/VN _____ NCLEX _____ RN _____ LP/VN _____

Scores

Medical Nursing _____ Psychiatric Nursing _____ Obstetric Nursing _____ Surgical Nursing _____ Nursing of Children _____

Series/Form _____ Number of times applicant took exam _____ Exam Dates: _____

Signature _____ Title _____ State _____ Date _____

OFFICIAL SEAL